

# ROSE HILL EDUCATION FOUNDATION GRANT APPLICATION 2004

## Requirements and Guidelines for RHEF Classroom Grants

Who may apply?	Rose Hill School district teachers and staff
What to submit?	Completed original grant proposal form
Where to submit?	Rose Hill Education Foundation 104 N. Rose Hill Rd. Rose Hill, KS 67133-9785
When is the deadline?	March 12, 2004
What is the grant size?	Up to \$1000
When must the funds be used?	During the Academic Year following the grant award
Where can I get questions answered?	Call Foundation Office (316) 776-3300 or RHEF President, Kent Webber (316) 776-9306

**Each grant will be judged against specific criteria. The committee will review the extent to which the proposed project,**

- is consistent with the goals of the Rose Hill Education Foundation (RHEF)
- is aligned with the Rose Hill School District curriculum
- maximizes the number of students involved
- cannot be supported by district or building funds
- does not exceed \$1000
- may involve multiple curricular areas or age groups

**Lower funding priority will be given to requests for:**

1. Books and software without strong ties to a project
2. Transportation without strong ties to a project
3. Technology (e.g., hardware) that qualifies for funds from other sources
4. Passive student involvement

**Requests for teacher compensation and teacher release time will not be granted.**

***Foundation Mission: To support programs and partnerships that enhance the learning opportunities for Rose Hill students.***

***Goals of Foundation:***

- ***Encourage opportunity, discovery and creativity in learning***
- ***Foster academic preparedness***
- ***Promote community involvement***

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***Foundation Mission: To support programs, policies and partnerships that enhance the learning opportunities for Rose Hill Students.***

Project Title \_\_\_\_\_

School \_\_\_\_\_

PROJECT LEADER	Staff ( )	Parent ( )
	Student ( )	Community ( )
Day Phone ( )	Evening Phone ( )	

Other individuals involved in writing and/or implementing this grant:

NAME:	Staff ( )	Parent ( )
	Student ( )	Community ( )
NAME:	Staff ( )	Parent ( )
	Student ( )	Community ( )
NAME:	Staff ( )	Parent ( )
	Student ( )	Community ( )
NAME:	Staff ( )	Parent ( )
	Student ( )	Community ( )

Amount Requested \_\_\_\_\_

Total Number of Students Involved \_\_\_\_\_ Grade Level(s) \_\_\_\_\_

Principal's Support:

I have read this proposal and will support its implementation. It is compatible with Rose Hill School District curriculum but cannot be funded through our building or district budget.

\_\_\_\_\_  
Signature

**GRANT APPLICATION DEADLINE: March 12, 2004 by 4:30 PM**

Applications may be mailed to the RHEF office:  
 Rose Hill Education Foundation  
 104 N. Rose Hill Rd.  
 Rose Hill, KS 67133  
 Or via district E-Mail to RHEF@usd394.com

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## PROJECT DESCRIPTION

Below, or on a separate page, briefly describe the project you are proposing. You may attach catalogue pictures or brochures to demonstrate equipment, supplies or other item(s) requested, if any. *Please limit your response to a maximum of 250 words.*

### **Please specifically address the following in your proposal:**

1. How will students benefit by this project?
2. How will the Foundation goal(s) be met?
3. How does this opportunity enhance or expand teaching and learning?
4. WHO will be involved (teacher, students, parents, community reps. etc.) and HOW will they be involved?
5. Where and when will this project take place (include start and completion dates) and what will benchmark your progress? (Note: Grants awarded in the spring are intended to be used by March 1st of the following school year. Evaluations are due to the RHEF office within 60 days of completion date. You may use the evaluation form found at this website.)

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## BUDGET

On this page list anticipated categories of expenditures and amounts for your COMPLETE project. Indicate whether expenditures will only be covered by funds from the Rose Hill Education foundation or will include funds from another source or donations of goods or services.

Expenditure	Amount	Source
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Space:

Equipment:

Personnel/Consultants  
(RHEF rarely supports personnel costs)

Other:

## EVALUATION:

Indicate how you will assess the educational impact of your project. **You are required to have an evaluation component for each of your outcomes.**

**PLEASE NOTE:** The RHEF expects that grant recipients will fully document their expenditures and the project/program through narrative description, photographs, and anecdotes. This documentation and copies of any publicity and photographs should be sent to RHEF at the completion of the project.

**Thank you for submitting your application. Grant winners will be announced in April.**